



**Board Meeting
February 16, 2010**

I. Call to order

II. Attendance

Present: Niel Laudati (President), Nedine Karakaplan (President Elect), Eric Jones (Treasurer), Kathy Madison (At-Large), Amber Fossen (Secretary), Lisa Lawton (Past-President)

Absent: John Mitchell (At-Large), Kim Evans (At-Large)

III. Changes/Additions to Minutes and Agenda: None.

IV. February Lunch Review:

- a. February's luncheon had a good turnout. Venue was also a good size.
- b. Board members questioned dietary/meal offerings. Will talk to VRI about options including vegetarian choices.
- c. Not enough space was available for check-in.
- d. Data entering at the door was helpful.

V. Treasurer's Report

- a. Eric reported the chapter came ahead in projected revenues for January.
- b. Confident February will break even.
- c. FireMed sponsorship has contributed \$250 toward revenue this quarter. Ulum will be invoiced. Sponsors will receive thank you cards. Consider tabletops for sponsor promotion.
- d. It was noted that the chapter needs to ensure that sponsors receive their free lunch as outlined in the sponsorship agreement. Consider how to create a coupon code for sponsor/free lunch option through Thriva.

VI. Membership Report

- a. Nedine reported two possible additional members.
- b. Amber to contact possible member from Lane County.

VII. Program Update

- a. Kathy and Kim are interested in participating on the Program Committee.
- b. Need to develop a procedure for hosting paid speakers.
- c. Kathy will email Kim and Amber to check on Red Cross speakers.

- d. Future luncheon possibility: PRSA/PIO JIC conference

VIII. Adjournment

**Next PRSA Board meeting is scheduled for Noon-1p.m., Tuesday, March 16
at Springfield City Hall**